

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 1, 2005

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m. and welcomed all in attendance.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne El-Hajj, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Assistant Superintendent, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Rachael Coglin, a student teacher at Chet F. Harritt, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda with Item E.4.6 removed from the agenda and Item F.3.1. moved to be the first presented discussion/action item.

Motion: El-Hajj

Second: Ryan

Vote: 5-0

4. Meeting to be Adjourned in Memory of Rosa Parks

President Burns said the meeting would be adjourned in memory of Rosa Parks, a great heroine whose actions provided a catalyst to the civil rights movement. Mrs. Parks died on October 19, 2005 at the age of 93.

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Developer Fees Collection Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Learning- Principal Presentations from Rio Seco and Sycamore Canyon on Instructional Leadership to Meet Student Achievement Proficiency Targets

Sycamore Canyon vice principal, Debbie Brenner, shared her student achievement and proficiency goals of academic achievement, time management, grade level articulation, Houghton Mifflin activities, and professional growth. She reported that all school staff provide support to maintain a quality learning environment. She shared several of the strategies of time management to maximize the instructional time for student learning. She also shared her thoughts on addressing "level three" behaviors and how that discipline leads to an emotionally and physically safe learning environment for students. Addressing "level three" behaviors has decreased level one and two (more serious) behaviors. Member Bartholomew thanked Mrs. Brenner and said he feels fortunate that his child is the beneficiary of her services. He said that the time management strategy is very evident and has been a great improvement to gain more instruction time.

Cheryl Bowen, principal of Rio Seco, began her presentation by reporting that the foundation for greater student achievement and proficiency at Rio Seco School was laid at the beginning of school year. She asked each staff member to share an area where they "shine" and she uses the strengths of her staff to connect teachers throughout the year to work together to form a "constellation of success." Mrs. Bowen shared the positive growth in student achievement last year in all areas and their API increase of 51 points. She provided the Board with her plan for continuous academic improvement. She reported that the driving question at Rio Seco is, "How does this affect student achievement?"

Board members thanked Mrs. Brenner and Mrs. Bowen for their outstanding presentations.

3. Presentation on Academic Performance Index (API) Scores and Adequate Yearly Progress (AYP) Results for 2005

Dr. Shaw shared the State Accountability measure for schools and districts and the criteria used to designate school API and AYP scores. He reported that all Santee School District schools met the API schoolwide growth measures, and all schools met their significant sub-group measures except Cajon Park and Pepper Drive, who did not make the State API because certain significant sub-groups did not. Rio Seco School showed the largest growth with a gain of 51 points in their API. This is the first year that Santee School District has received at district score over 800. Board members asked questions about subgroup performance and President Burns asked if there was an action plan for schools that did not meet their sub-group target. Dr. Shaw explained the plan for improvement.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS (None)

E. CONSENT ITEMS

Superintendent

- 1.1. Approval of Minutes
- 1.2. Appointment of Members to Board Advisory Committees (*pulled for separate consideration*)

Business Services

- 2.1. Approval of Travel Requests (*pulled for separate consideration*)
- 2.2. Acceptance of Donations
- 2.3. Approval of Application for PL 81-874 and Designation of Authorized Representative

Educational Services

- 3.1. Approval of 2005-06 Memorandum of Understanding (MOU) with Cajon Valley Union School District for Beginning Teacher Support and Assessment Program (BTSA) Consortium

Human Resources

- 4.1. Personnel, Regular
- 4.2. Adoption of Resolutions Authorizing Teacher Services-Education Code Sections 44256(b), 4425832 and 44263
- 4.3. Recommendation of New Probationary Teachers
- 4.4. Adoption of Resolution No. 0506-12 to Reduce Hours and/or Work Year of Identified Classified Employees (*pulled for separate consideration*)
- 4.5. Approval of Increase in Hours for Community Liaison
- 4.6. Approval of Project SAFE Restructuring (This item was removed from the agenda.)

Member Ryan moved to approve Consent Items with the exception of items E.1.2., E. 2.1., and E.4.4.

Motion: Ryan

Second: Bartholomew

Vote: 5-0

E.1.2. Appointment of Members to Board Advisory Committees (Pulled for separate consideration by President Burns.) President Burns requested to add Richard Baer to the list of members to be appointed. His application arrived past the print date when he requested to be on the Wellness Committee. Member El-Hajj moved to appoint the members listed including Mr. Baer.

Motion: El-Hajj

Second: Carlisle

Vote: 5-0

E.2.1. Approval of Travel Requests (Pulled for separate consideration by Member Carlisle.)

Member Carlisle asked if it was appropriate to use Title 1 funds for a workshop on teaching strategies for gifted and high achieving students. Dr. Shaw explained that several of the teachers will also be using the strategies they learn to teach their Title 1 students and also shared that some travel costs will be adjusted to be paid by the QZAB grant after the grant is funded.

Motion: Carlisle

Second: El-Hajj

Vote: 5-0

E.4.4. Adoption of Resolution No. 0506-12 to Reduce Hours and/or Work Year of Identified Classified Employees (Pulled for separate consideration by Member Ryan.)

Member Ryan reported that the First 5 commission meets on Nov. 7 and there is a group of grantees that will be appearing before the commission. She recommended that Dr. Shaw and/or Hope Baker attend this meeting and write a letter prior to the meeting. Member Ryan moved to adopt the resolution with the hope that funding will be provided to continue the HIPYPY program and lay-offs would not be necessary.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Strategic Planning Update

Dr. Johnson introduced Polly Jones, a teacher at Chet F. Harritt, to discuss a classroom strategy she developed after the strategic planning workshop. Mrs. Jones shared that during the strategic planning process she learned that to have a goal without an action plan is only a dream. She implemented goal cards in her classroom and shared her new teaching tool with Board members.

Dr. Johnson presented the outcomes of the three-day Strategic Planning Workshop held October 20-22, 2005. A 40-member committee comprised of certificated and classified employees, administrators, parents, and a faith representative participated. The committee used data collected from interviews conducted with over 600 community stakeholders including employees (school site and department), parents, students, former students, high school teachers, PTA presidents, business representatives, law enforcement, city representatives, ministerial council, Rotary, and the sports council. Dr. Johnson noted that the outcomes of the workshop came from the interview data, as well as consideration of future trends impacting schools and communities.

Dr. Johnson asked Board members to have a discussion on addressing the mission, vision, and value statements to develop Board goals. President Burns feels passionately about having core belief statements and that this needs to be added. President Burns recommended that the discussion about Board goals take place on November 30th. Member Bartholomew believes that the consensus arrived at by the committee and Board members at the workshop was the development process, and he believes in the mission statement and value statements that were developed at that time. His understanding is that the goals need to be developed before the committee members can create action plans. President Burns said that because the process moved so quickly due to time constraints, there were discussions that did not occur. President Burns asked Linda to set up a meeting next week to develop board goals from the critical issues developed by the community, to review the mission, and to develop the vision statement. No action was taken.

1.2. School Closure Criteria Board Advisory Committee Report and Recommendations

Dr. Johnson shared the charge of the committee, "to bring recommendations for criteria for closing a school to the Board of Education" and said the committee members were very energetic and committed to the process. She provided a Power Point presentation that summarized the committee considerations and the recommendations developed for consideration by the Board if there may be a need in the future to close a school. Five of the committee members, Larry Barbary, Martha Tassi, Kristi Van Duzer, Pam Mitchell, and Kristi Sheen shared in the presentation about the work of the committee, considerations, and recommendations. Dr. Johnson noted that the committee compared the 1980 report with their work and believes that they have developed a comprehensive summary of things to consider when closing a school. She recommended developing a board policy and administrative regulation to assist future boards in making decisions. Dr. Johnson thanked the committee members for their time and hard work. President Burns also thanked the committee members and shared that he was impressed with their commitment and the work they did. Board members requested administration to bring a proposed board policy and administrative regulation to the Board.

Member Bartholomew asked if the committee discussed the cost of maintaining a vacant facility and the cost to reopen a facility. Dr. Johnson said that the committee did discuss the cost of having a facility that would remain vacant and recommended that a facility not be closed unless it would remain closed for at least 5 years. The Board accepted the report. No action was taken.

Business Services

2.1. Adoption of Resolution 0506-10 to consider the Proposal of Lincoln Property Company for the Purchase of the Santee School Site

Bill Clark presented information that Concordia Communities has withdrawn their proposal for the Santee School Site purchase and the options now available for Board consideration. Resolution #0506-10 was presented for adoption to consider the proposal of Lincoln Property Company for the purchase of the Santee School Site and take action to either:

- 1) Accept the proposal of Lincoln Property Company for the purchase of the Santee School Site in the amount of \$11.85 million; or
- 2) Reject all bids and either 1) establish a date to receive new proposals for the purchase of the Property; or b) reserve the right to establish a new date by future Board of Education action.

Member Carlisle asked why the city rejected Concordia. Mr. Clark said that it was rejected based on their mixed-use proposal. Member Carlisle shared that he does not understand why the City would reject a proposal that would benefit the children in the community. Member Ryan moved to accept the bid from Lincoln Properties in the amount of \$11.85 million.

Motion: Ryan

Second: Bartholomew

Vote: 5-0

2.2. Monthly Financial Statements Draft Form

Bill Clark presented a draft revision of the monthly financial statements as requested by the Board. This revision provided more information and a more complete view of how the District is progressing within its budget plan throughout the year. He believes that the new format will also assist the Board in making decisions. Member Bartholomew asked if the new report provided comparative statements. Mr. Clark confirmed that it does. Member Ryan would still like to receive the current documents to review. Mr. Clark will continue to provide a cash flow statement and summary to the Board at the request of members Ryan and El-Hajj. Member Bartholomew asked if we have the capability to show where we are aligned with the budget. Mr. Clark said the new report is a better design to provide budget alignment information and also a detail schedule. Mr. Clark will bring the monthly budget report draft to the next meeting. Mr. Clark also shared with the Board that October expenditures were high resulting in low cash reserves, as is somewhat usual for this time of year. Mr. Clark noted that the District has the ability to borrow against the TRANS if needed. No action was taken.

2.3. Approval of Consulting Services Agreement with Capitol Public Finance Group, LLC

Bill Clark presented the contract with Capitol Public Finance Group, LLC to provide financial advisory services related to the issuance of Qualified Zone Academy Bonds and capital facilities planning and asked the Board to accept the cancellation of services with McLinney. Capitol Public Finance Group will work on an hourly basis rather than a flat fee or percentage. Member Bartholomew said that although he is opposed to the negotiated cancellation settlement in principle, he understands that the Board must move forward.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

Educational Services

3.1. Approval of Extended Day Kindergarten Proposal for Carlton Hills School

Minnie Malin, principal of Carlton Hills School, presented a proposal to implement extended day kindergarten at her school. She said that Carlton Hills' parents approached teachers about this proposal and the kindergarten teachers moved forward to initiate the process to provide extended day kindergarten. The instructional day would increase from 200 to 275 minutes per day and provide teachers the time for additional language arts instruction and other activities such as Peace Builders. Member Carlisle said that he agrees that the kindergarten teachers at Carlton Hills are great and appreciates their work on bringing extended day kindergarten to their school. Member Ryan thanked the teachers for providing the opportunity for kindergarten students.

Motion: Ryan

Second: Carlisle

Vote: 5-0

Human Resources

4.1. Approval of Consultant Services to Complete California Distinguished School Applications

John Tofflemire requested to provide consultants to assist each of the qualifying schools in completing their California Distinguished School applications. Member El-Hajj knows that the California Distinguished School honor is a great honor for schools, shows how much our schools are valued, and the recognition of the county and state is appreciated. However, she believes that it is wrong to ask the schools to pay for the cost of applying for California Distinguished School. Member Burns asked if the schools were choosing to apply for the award and to pay a consultant for services. Dr. Johnson said all qualifying schools would be applying and in the past schools have used staff, including teachers to write the applications, with funding available to help compensate staff for their time. Member El-Hajj shared that it is a very involved and important process and supports using consultants. She would prefer general fund dollars be spent rather than the schools bearing the hardship and cost. Member Ryan moved to approve using consultant services with funding support of \$1,000 per site from centralized categorical funds.

Motion: Ryan

Second: Bartholomew

Vote: 4-1 (El-Hajj, no)

G. BOARD POLICIES AND BYLAWS

1. First Reading: (None)
2. Second Reading: BP 3350 and AR 3350, Travel

Member Ryan asked about meal allowances not being provided when the travel is local. She believes that when someone attends a local conference that might usually be located outside of the county they should be able to be reimbursed for meals. A conversation about distinguishing between a conference and a workshop or training was held. The item was amended to reflect that meals in connection with local training of less than one day duration will not be reimbursed. The sentence about tips or gratuities is deleted. Meals including tips or gratuities must not exceed the maximum rates. Member Ryan moved to approve the revised Board Policy with the noted changes.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

H. BOARD COMMUNICATION

Member Carlisle said that the strategic planning process was great. He saw the energy and excitement from all of the committee members. The committee did a great job of collecting information from all stakeholders.

Member El-Hajj thanked everyone who attended the High Tech High field trip last week. She thought the middle school portion was very exciting and said, "It is always exciting to dream big."

Member Bartholomew updated Board members on the Foundation. The last Foundation meeting was on October 24 and the in-balance of the treasury is currently over \$23,000. He is amazed to see where the Foundation has come in the first couple of years since its inception. The Ramsey family closed the Barbara Ramsey Foundation and has donated the funds to the Foundation. An annual award for excellence is being developed in Barbara Ramsey's honor for science scholars at our schools. He also shared that he visited Sycamore Canyon and Rio Seco schools and was stricken by how serious and continuously the achievement goals are being pursued.

President Burns said that the Board evaluation workshop will be postponed to allow for time to meet about the strategic planning outcomes and development of the vision, mission, value statements and goals.

President Burns shared that the student forum would be held on November 15th at 6:00 p.m., prior to the regular Board meeting. The topic will be hate crimes and gangs. He asked members if they would like to have computer training prior to the December 6 meeting at 6:00. Board members discussed consideration to cancel the December 20 meeting because it falls during winter break.

Dr. Johnson provided an update on the business newsletter. Member Ryan suggested moving the business partnership item to the top on the front page. President Burns will meet with Dr. Johnson to finalize the newsletter.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator

Agency Negotiator: John Tofflemire, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)

3. Student Discipline Matters
4. Conference with Real Property Negotiators
Locations:
 - Santee School Site, 10445 Mission Gorge Rd., Santee 92071
 - Renzulli Site, Prospect Avenue (east of Marrokal Lane), Santee 92071Agency Negotiator: Bill Clark, Assistant Superintendent, Business Services
5. Public Employee Performance Evaluation (Govt. Code § 54957)
Executive Assistant

The Board entered closed session at 12:00 a.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 12:00 a.m. No action was reported. The November 1, 2005, regular meeting adjourned at 12:00 a.m., in memory of Rosa Parks, who died on October 19, 2005.

Allen Carlisle, Clerk

Lisbeth A. Johnson, Ed.D., Secretary